



# Lever Edge Primary Academy

Lever Edge Lane, Bolton, BL3 3HP  
Telephone: (01204) 333679 / 332943  
Fax: (01204) 333678  
E-mail: office@lever-edge.bolton.sch.uk  
Website: www.leveredgeprimaryacademy.co.uk

**Head Teacher:** Mrs K James  
**Deputy Head Teacher:** Mrs M Tipping  
**Assistant Head:** Mrs C Wootton  
**School Business Manager:** Mrs C Concannon



21<sup>st</sup> September 2022

Dear Parent/Carer,

## **Re: Bolton Encompass Parents Awareness Letter**

Our school takes part in a project that runs in partnership with Bolton Safeguarding Board and Greater Manchester Police.

The project, Bolton Encompass, is designed to provide early reporting to schools on any domestic abuse incidents that occur outside of school, which might have an impact on a child attending school the following day. This information is shared on school days during the school term.

When incidents occur on a Friday, Saturday or a Sunday, the police will contact the relevant school the following Monday.

A nominated member of school staff, known as a Key Adult is trained to liaise with the police. At Lever Edge Primary Academy, our Key Adult is, Mrs Kelly James (Headteacher and Designated Safeguarding Lead). Mrs James will use the information that has been shared with her, in confidence, to ensure that the school is able to support children and their families. Information will be shared where it is identified that a child or young person was present, witnessed or was involved in a domestic abuse incident.

We always endeavour to offer the best support possible to our pupils and believe that Bolton Encompass is beneficial and supportive for all concerned children and families.

Some information about Bolton Encompass is included in this letter but if you would like more information, details can be viewed on our school website: [leveredgeprimaryacademy.co.uk](http://leveredgeprimaryacademy.co.uk) under the Safeguarding section or you can contact our Key Adult, Mrs Kelly James, at school.

Thank you for your continued support.

Yours sincerely,

Mr J. Shepley  
**Chair of Trustees**

Mrs K. James  
**Headteacher**

